



N. C. STATE BOARD OF EXAMINERS OF ELECTRICAL CONTRACTORS

MEMORANDUM

TO: ALABAMA LICENSEES

FROM: NORTH CAROLINA STATE BOARD OF EXAMINERS OF ELECTRICAL CONTRACTORS

SUBJECT: APPLYING FOR NORTH CAROLINA UNLIMITED ELECTRICAL CONTRACTING LICENSE

Enclosed is the application packet for your use in applying for a North Carolina electrical contracting license pursuant to the North Carolina State Board of Examiners of Electrical Contractors' resolution establishing waiver of examination for eligible Alabama licensees.

We are also enclosing a copy of the Board's official resolution and a booklet containing the laws applicable to electrical contracting in North Carolina and the Board's rules (Title 21 NCAC 18B) for the implementation of the electrical contracting licensing laws in North Carolina.

After carefully studying all of this information, please submit your completed application, together with the additional required information as enumerated on the back of the application form, to: STATE BOARD OF EXAMINERS OF ELECTRICAL CONTRACTORS, 3101 Industrial Drive, Suite 206, Raleigh, NC 27609.

You are hereby advised that until your firm has obtained a license from this Board, it is unlawful for it to engage or offer to engage in the business of electrical contracting in the State of North Carolina as defined in N.C.G.S. 87-43.

Please let us know if we can assist you in any way.

Enclosures

AL RECIPROACITY

**AGREEMENT FOR RECIPROCAL LICENSURE
BETWEEN
THE ALABAMA BOARD OF ELECTRICAL CONTRACTORS
AND
THE NORTH CAROLINA STATE BOARD OF EXAMINERS OF ELECTRICAL
CONTRACTORS**

PURSUANT to the statutory authority vested in each State, the Alabama Board of Electrical Contractors and the North Carolina Board of Examiners of Electrical Contractors do hereby agree to reciprocal licensure of those to whom electrical contractor licenses have been granted by their respective jurisdictions and further agree that such an Agreement is in the public interest and for the mutual benefit of the citizens of each State, upon the following terms and conditions:

1. The Alabama Board of Electrical Contractors agrees to waive the normally required written examination required by the Board and issue an Alabama electrical contractor license to any North Carolina applicant provided:

(a) The applicant has qualified for, taken and passed the written examination required by the North Carolina Board of Examiners of Electrical Contractors, and the applicant's North Carolina license was issued on the basis of his compliance with all of the provisions of North Carolina law; and

(b) The applicant did not obtain a North Carolina license through any agreement between the North Carolina Board of Examiners of Electrical Contractors and any other state; and

(c) The applicant meets all other requirements of the Alabama Board of Electrical Contractors for an Alabama electrical contractor license and has provided evidence that includes, but is not limited to, proof of an active license in good standing from the North Carolina Board of Examiners of Electrical Contractors and that he has properly applied for an Alabama electrical contractor license and remitted all required fees to the Alabama Board of Electrical Contractors.

2. The North Carolina State Board of Examiners of Electrical Contractors agrees to waive the normally required written examination required by the Board and issue a North Carolina electrical contractor license to any Alabama applicant provided:

(a) The applicant has qualified for, taken, and passed the written examination required by the Alabama Board of Electrical Contractors, and the applicant's Alabama license was issued on the basis of his compliance with all of the provisions of Alabama law; and

(b) The applicant did not obtain an Alabama license through any agreement between the Alabama Board of Electrical Contractors and any other state; and

(c) The applicant meets all other requirements of the North Carolina Board of Examiners of Electrical Contractors for a North Carolina electrical contractor license and has provided evidence that includes, but is not limited to, proof of an active license in good standing from the Alabama Board of Electrical Contractors and that he has properly applied for a North Carolina electrical contractor license and remitted all required fees to the North Carolina Board of Examiners of Electrical Contractors.

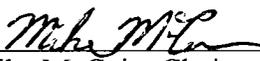
3. The Alabama Board of Electrical Contractors and the North Carolina Board of Examiners of Electrical Contractors reserve the right to deny any application in their respective jurisdictions for any reason other than successful completion of the required written examination if the applicant otherwise fails to meet all of the requirements for licensure in that jurisdiction.

4. The provisions of this Reciprocal Licensure Agreement shall become effective on the date stated herein and shall remain in effect until such time as either the Alabama Board of Electrical Contractors or the North Carolina Board of Examiners of Electrical Contractors advises the reciprocal Board by written notice of its intent to terminate said Agreement for any cause. Such written notice must be filed with the reciprocal Board at least ninety days prior to the intended date of termination.

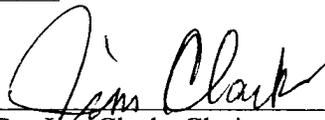
The foregoing Agreement was adopted by the Alabama Board of Electrical Contractors and the North Carolina Board of Examiners of Electrical Contractors in duly scheduled meetings held by both Boards on the respective dates reflected below.

THIS AGREEMENT OF RECIPROCAL LICENSURE BECOMES EFFECTIVE

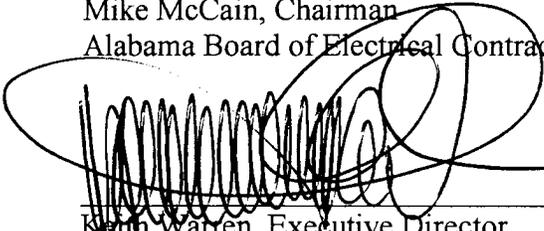
December 11, 2003.



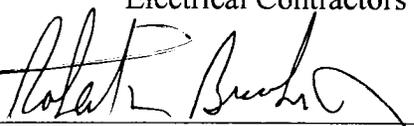
Mike McCain, Chairman
Alabama Board of Electrical Contractors



Dr. Jim Clark, Chairman
North Carolina Board of Examiners of
Electrical Contractors



Kern Warren, Executive Director
Alabama Board of Electrical Contractors



Robbie Brooks, Executive Director
North Carolina Board of Examiners of
Electrical Contractors

Date 11/11/03

Date December 11, 2003

**ALABAMA RECIPROCITY
APPLICATION FOR NORTH CAROLINA UNLIMITED ELECTRICAL CONTRACTING LICENSE**

MAIL TO: STATE BOARD OF EXAMINERS OF ELECTRICAL CONTRACTORS
3101 INDUSTRIAL DRIVE, SUITE 206, RALEIGH, NC 27609

TELEPHONE: (919) 733-9042
FAX: (800) 691-8399

\$180.00 ANNUAL LICENSE FEE

1. LICENSE NAME: _____
(MUST BE EXACT NAME IN WHICH ELECTRICAL CONTRACTING BUSINESS WILL BE CONDUCTED IN NORTH CAROLINA)

MAILING ADDRESS _____
STREET, P.O.BOX OR RURAL ROUTE CITY, STATE, ZIP

LOCATION ADDRESS _____
PHYSICAL LOCATION CITY, STATE, ZIP

PHONE NUMBER: BUSINESS (_____) _____ CELL (_____) _____

FAX NUMBER: (_____) _____ EMAIL: _____

2. INDICATE THE NATURE OF YOUR BUSINESS AND GIVE NAME OF OWNER, PARTNERS, OFFICERS OR MEMBERS BELOW:

SOLE PROPRIETORSHIP PARTNERSHIP CORPORATION LIMITED LIABILITY COMPANY

3. HOW DO YOU PLAN TO CONDUCT AN ELECTRICAL CONTRACTING BUSINESS? FULL-TIME PART-TIME

4. NAME, SIGNATURE AND SOCIAL SECURITY NUMBER OF EACH QUALIFIED INDIVIDUAL TO BE ADDED TO LICENSE:

FULL NAME	SIGNATURE	DATE OF BIRTH	SOCIAL SECURITY NUMBER
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(IF MORE SPACE IS NEEDED, PLEASE ATTACH SEPARATE SHEET)

UNDER STATE LAW, AN APPLICANT IS NOT REQUIRED TO INCLUDE A REFERENCE TO OR INFORMATION CONCERNING ANY ARREST, CHARGE OR CONVICTION THAT HAVE BEEN EXPUNGED

5. HAS THE OWNER, ANY PARTNER, ANY OFFICER, ANY MEMBER, OR ANY QUALIFIED INDIVIDUAL BEEN CONVICTED OF A MISDEMEANOR (EXCLUDING MINOR TRAFFIC VIOLATIONS) DURING THE PAST 3 YEARS? YES NO

HAVE YOU EVER BEEN CONVICTED OF A FELONY? YES NO

IF YES TO EITHER, EXPLAIN ON REVERSE SIDE OF THIS FORM AND PROVIDE A COPY OF THE COURT JUDGMENT. IF A COPY OF THE COURT JUDGMENT WAS PREVIOUSLY SUBMITTED, INITIAL HERE _____ AND DO NOT RE-SUBMIT.

6. I/WE UNDERSTAND AND AGREE TO BE GOVERNED BY THE ELECTRICAL CONTRACTING LAWS AS CONTAINED IN CHAPTER 87, ARTICLE 4, OF THE GENERAL STATUTES OF NORTH CAROLINA, AND BY THE RULES AND REGULATIONS ADOPTED BY THE BOARD FOR THE IMPLEMENTATION OF THESE LAWS IN THE CONDUCTING OF MY/OUR ELECTRICAL CONTRACTING BUSINESS. I/WE AUTHORIZE THE BOARD TO RESEARCH AND VERIFY THE INFORMATION SUBMITTED CONCERNING THIS APPLICATION.

SIGNATURE _____ TITLE _____
OWNER, PARTNER, OFFICER OR MEMBER

7. METHOD OF PAYMENT: CHECK MONEY ORDER CREDIT CARD

CARD# _____ EXP. DATE _____ SECURITY CODE _____

NAME ON CARD _____ SIGNATURE _____

BILLING ADDRESS _____

***** (DO NOT WRITE BELOW THIS LINE - FOR BOARD USE ONLY) *****

LICENSE # _____ -U EFFECTIVE DATE _____ BATCH/RECEIPT# _____

SCREENED (NASCLA DATABANK) _____ APPROVAL BY _____

IMPORTANT - READ CAREFULLY
REQUIREMENTS FOR NORTH CAROLINA ELECTRICAL CONTRACTING
LICENSE

Pursuant to the resolution establishing waiver of examination for eligible Alabama licensees duly adopted by the North Carolina STATE BOARD OF EXAMINERS OF ELECTRICAL CONTRACTORS, a North Carolina electrical contracting license in the unlimited classification will be issued to an eligible Alabama licensee provided such licensee duly files an application with the North Carolina State Board of Examiners of Electrical Contractors, together with the following required information:

1. Age of qualifying agent(s) must be at least eighteen (18) years as certified by date of birth shown on front side of application.
2. Statement from the Alabama Electrical Contractors Licensing Board certifying that applicant holds a current Alabama electrical contracting license in the unrestricted classification issued by that Board, and that each qualifying agent listed on this application has INDIVIDUALLY taken and passed the normally required written qualifying examination in the unrestricted classification administered by the Alabama Board; and further certifying that said license was not issued on the basis of any agreement between the Alabama Board and any other state. Applicant should complete the first section of the enclosed **ALABAMA BOARD FORM** and forward it to the Alabama Electrical Contractors Licensing Board to be completed and returned to the North Carolina State Board of Examiners of Electrical Contractors.
3. Properly completed statement of bonding ability, together with proper power of attorney from a bonding company licensed to do business in the State of North Carolina, certifying applicant's ability to furnish performance bonds for electrical contracting projects in excess of \$130,000.00 per project (**STATEMENT OF BONDING ABILITY FORM** enclosed).
4. Statements from two responsible persons attesting to each qualifying agent's good moral character and ability to satisfactorily supervise and direct all electrical wiring or electrical installation work done by an electrical contracting business in the UNLIMITED classification (two **CHARACTER/SUPERVISE AND DIRECT FORMS** enclosed).
5. Check or money order in the amount of **\$180.00** for the annual license fee payable to the North Carolina State Board of Examiners of Electrical Contractors.
6. **CORPORATIONS/LIMITED LIABILITY COMPANIES:** You must be registered with the **NORTH CAROLINA** Secretary of State before the Board can issue a license. Each corporation or limited liability company must obtain a certificate of authority from the **NORTH CAROLINA** Secretary of State (919) 807-2225.

NOTICE OF PENALTY FOR SUBMITTAL OF BAD CHECK

Pursuant to Rule .0107 of Title 21, Chapter 18B, of the North Carolina Administrative Code, any person, firm or corporation submitting a check to the Board which is subsequently returned because of insufficient funds or no account in bank will be charged the maximum processing fee allowed by G.S. 25-3-512 for processing such check; and, until the payer has made the check good and paid the prescribed processing fee, the payer will not be eligible to take an examination, review an examination, obtain a license or have a license renewed. Payment to the Board for making good such bad check and for the prescribed processing fee must be in the form of a cashier's check or money order.

ALABAMA BOARD FORM

TO: APPLICANT FOR NORTH CAROLINA ELECTRICAL CONTRACTING LICENSE PURSUANT TO THE BOARD'S RESOLUTION ESTABLISHING WAIVER OF EXAMINATION FOR ELIGIBLE ALABAMA LICENSEES

Please complete **SECTION A** below and then forward this form to the ALABAMA ELECTRICAL CONTRACTORS LICENSING BOARD, 610 South McDonough Street, Montgomery, AL 36104, for completion of **SECTION B**.

SECTION A

(PLEASE TYPE OR PRINT CLEARLY)

EXACT NAME IN WHICH CURRENT ALABAMA STATEWIDE ELECTRICAL CONTRACTING LICENSE IS ISSUED:

MAILING ADDRESS: _____

CITY _____ STATE _____ ZIP CODE _____

PHONE NUMBER: BUSINESS ____/____/____ CELL ____/____/____ (QUALIFIED AGENT)

CURRENT ALABAMA ELECTRICAL CONTRACTING LICENSE # _____ CLASSIFICATION _____

THE UNDERSIGNED HEREBY AUTHORIZES THE ALABAMA ELECTRICAL CONTRACTORS LICENSING BOARD TO FURNISH THE NORTH CAROLINA STATE BOARD OF EXAMINERS OF ELECTRICAL CONTRACTORS THE INFORMATION REQUESTED BELOW.

SIGNATURE OF APPLICANT TITLE DATE

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SECTION B (THIS SECTION IS TO BE COMPLETED BY THE ALABAMA ELECTRICAL CONTRACTORS LICENSING)

EXACT NAME AND ADDRESS IN WHICH CURRENT ALABAMA ELECTRICAL LICENSE IS ISSUED:

LICENSE ISSUED TO: _____

LICENSE NUMBER: _____ CLASSIFICATION(S): _____

ORIGINAL LICENSE ISSUED DATE: _____ CURRENT LICENSE EXPIRATION DATE: _____

EXACT NAME AND SOCIAL SECURITY NUMBER OF EACH PERSON WHO HAS INDIVIDUALLY QUALIFIED FOR SAID ALABAMA LICENSE BY HAVING TAKEN AND PASSED THE NORMALLY REQUIRED QUALIFYING EXAMINATION IN THE UNRESTRICTED CLASSIFICATION ADMINISTERED BY THE ALABAMA BOARD, TOGETHER WITH THE DATE EACH SUCH PERSON PASSED SAID EXAMINATION:

<u>NAME</u>	<u>SOCIAL SECURITY NUMBER</u>	<u>DATE QUALIFIED BY EXAMINATION</u>
_____	_____	_____
_____	_____	_____

WAS THIS LICENSE ISSUED PURSUANT TO ANY AGREEMENT BETWEEN THE ALABAMA BOARD AND ANY OTHER STATE?
YES _____ NO _____

IS SAID ALABAMA LICENSEE UNDER INVESTIGATION BY THE ALABAMA ELECTRICAL CONTRACTORS LICENSING BOARD FOR ANY IMPROPER CONDUCT OR ACTIVITY AS A LICENSEE? YES _____ NO _____ IF **YES**, PLEASE STATE PARTICULARS ON OTHER SIDE OF THIS FORM.

SIGNATURE TITLE DATE

THE INFORMATION REQUESTED ABOVE IS STRICTLY OF A CONFIDENTIAL NATURE AND BECOMES THE PROPERTY OF THE NORTH CAROLINA STATE BOARD OF EXAMINERS OF ELECTRICAL CONTRACTORS TO BE USED SOLELY IN DETERMINING THE ELIGIBILITY OF THE APPLICANT FOR A NORTH CAROLINA ELECTRICAL CONTRACTING LICENSE PURSUANT TO THE RESOLUTION ESTABLISHING WAIVER OF EXAMINATION FOR ELIGIBLE ALABAMA LICENSEES.

STATEMENT OF BONDING ABILITY

The license applicant named below is required to furnish this statement of bonding ability with application to the North Carolina **STATE BOARD OF EXAMINERS OF ELECTRICAL CONTRACTORS** for a license to engage or offer to engage in the business of electrical contracting in the State of North Carolina. This form should be completed by applicant's insurance agent or bonding company official.

DATE: _____

1. IDENTIFICATION OF LICENSE APPLICANT: EXACT NAME IN WHICH NORTH CAROLINA ELECTRICAL CONTRACTING LICENSE IS TO BE ISSUED (**MUST BE EXACT NAME IN WHICH FIRM WILL BE CONDUCTING BUSINESS OF ELECTRICAL CONTRACTING IN NORTH CAROLINA**):

MAILING ADDRESS: STREET/P.O. BOX _____

CITY _____ STATE _____ ZIP _____

2. PLEASE LIST BY AMOUNT ONLY THE THREE LARGEST JOBS FOR WHICH YOUR COMPANY HAS BONDED THIS APPLICANT:

(a) _____ (b) _____ (c) _____

3. IS YOUR BONDING RELATIONSHIP WITH THIS APPLICANT SATISFACTORY AT THE PRESENT TIME: YES NO

IF **NO**, PLEASE EXPLAIN: _____

4. WHAT TYPE FINANCIAL STATEMENT DOES YOUR COMPANY REQUIRE FROM THIS APPLICANT?

(a) _____ INDEPENDENT ACCOUNTANT'S CERTIFIED STATEMENT

(b) _____ INDEPENDENT ACCOUNTANT'S UNAUDITED STATEMENT

(c) _____ STATEMENT PREPARED BY ACCOUNTANT

5. THE APPLICANT FOR AN **UNLIMITED** LICENSE IS REQUIRED TO PROVIDE SATISFACTORY VERIFICATION OF ITS/HIS ABILITY TO FURNISH **PERFORMANCE BONDS** FOR ELECTRICAL CONTRACTING PROJECTS HAVING A VALUE **IN EXCESS OF \$130,000.00**. SUBJECT TO YOUR NORMALLY EXPECTED INDIVIDUAL JOB UNDERWRITING PROCEDURES AND YOUR RIGHT NOT TO EXCEED THIS APPLICANT'S LINE OF BONDING CREDIT, DOES YOUR COMPANY FEEL THAT THIS APPLICANT WOULD BE ELIGIBLE ON THIS DATE FOR A BOND **IN EXCESS OF \$130,000.00**? (NOTE: THIS IS STRICTLY A BONDING ABILITY STATEMENT AS OF THE DATE SHOWN ABOVE AND IN NO WAY COMMITS YOUR COMPANY TO THE ISSUANCE OF A BOND OF ANY TYPE TO THIS APPLICANT.) YES NO

6. IS YOUR COMPANY DULY LICENSED TO TRANSACT BUSINESS IN THE STATE OF NORTH CAROLINA AND IN GOOD STANDING WITH THE NORTH CAROLINA DEPARTMENT OF INSURANCE? YES NO

THIS STATEMENT MUST BE SIGNED UNDER THE NAME OF THE BONDING COMPANY AND MUST BE SIGNED BY EITHER A COMPANY REPRESENTATIVE OR BY A DULY LICENSED AGENT OF THE COMPANY, AND THE COMPANY REPRESENTATIVE OR THE AGENT MUST **ATTACH POWER OF ATTORNEY** AUTHORIZING HIM/HER TO SIGN FOR THE BONDING COMPANY, **DATED THE SAME DATE AS SHOWN AT THE TOP OF THIS STATEMENT OF BONDING ABILITY**.

NAME OF BONDING COMPANY: _____

BY: _____ (SEAL)
Bonding Company Official

BOND AGENT/ATTORNEY IN FACT: _____

BONDING COMPANY ADDRESS WHERE COMPANY OFFICIAL IS LOCATED: _____

NAME OF INSURANCE AGENCY: _____

ADDRESS: _____

UNLIMITED

CHARACTER/SUPERVISE AND DIRECT FORM

TO: APPLICANT FOR NORTH CAROLINA ELECTRICAL CONTRACTING LICENSE
PURSUANT TO THE BOARD'S RESOLUTION ESTABLISHING WAIVER OF
EXAMINATION FOR ELIGIBLE ALABAMA LICENSEES

Please have this form completed by the employer, an employer representative or any other responsible person who has knowledge of the qualified agent's good character and ability, and return it with your license application.

NOTE: The qualified agent is not permitted to complete to his own form.

This is to certify that I have known _____
for approximately _____ years and that in my opinion he is of good character. I am knowledgeable of his electrical experience and in my opinion he does have the ability to satisfactorily **supervise and direct** all electrical wiring or electrical installation work done by an electrical contracting business in the **UNLIMITED** classification.

This _____ day of _____, _____.

SIGNED BY: _____

TITLE: _____

NAME OF FIRM: _____

ADDRESS: _____

TELEPHONE #: _____ / _____

CHARACTER/SUPERVISE AND DIRECT FORM

TO: APPLICANT FOR NORTH CAROLINA ELECTRICAL CONTRACTING LICENSE
PURSUANT TO THE BOARD'S RESOLUTION ESTABLISHING WAIVER OF
EXAMINATION FOR ELIGIBLE ALABAMA LICENSEES

Please have this form completed by the employer, an employer representative or any other responsible person who has knowledge of the qualified agent's good character and ability, and return it with your license application.

NOTE: The qualified agent is not permitted to complete to his own form.

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for approximately _____ years and that in my opinion he is of good character. I am knowledgeable of his electrical experience and in my opinion he does have the ability to satisfactorily **supervise and direct** all electrical wiring or electrical installation work done by an electrical contracting business in the **UNLIMITED** classification.

This _____ day of _____, _____.

SIGNED BY: _____

TITLE: _____

NAME OF FIRM: _____

ADDRESS: _____

TELEPHONE #: _____ / _____