



# APPLICATION FOR EXAMINATION

MAIL TO: STATE BOARD OF EXAMINERS OF ELECTRICAL CONTRACTORS  
3101 INDUSTRIAL DRIVE, SUITE 206, RALEIGH, NC 27609 TELEPHONE: (919) 733-9042 ext. 206 FAX: (800) 691-8399

**\$30.00 APPLICATION FEE AND \$60.00 EXAMINATION FEE FOR ALL CLASSIFICATIONS**

**\*\*PLEASE NOTE: APPLICATION FEE IS NON-REFUNDABLE \*\***

*Before completing, PLEASE READ SECTION .0200-EXAMINATIONS found on pages 29-32 in this bulletin.*

1. CLASSIFICATION OF EXAMINATION (CHECK CLASSIFICATION):

- LIMITED                       INTERMEDIATE                       UNLIMITED                       SP-SFD                       SP-FA/LV
- SP-PH                       SP-EL                       SP-WP                       SP-ES                       SP-SP

2. NAME \_\_\_\_\_ SOCIAL SECURITY # \_\_\_\_\_  
FIRST MIDDLE LAST

ADDRESS \_\_\_\_\_ ZIP CODE \_\_\_\_\_ COUNTY \_\_\_\_\_  
STREET, P.O. BOX OR RURAL ROUTE CITY STATE

PHONE \_\_\_\_\_ EMAIL \_\_\_\_\_ DATE OF BIRTH \_\_\_\_\_  
AREA CODE

3. HAVE YOU EVER BEEN APPROVED TO TAKE AN EXAMINATION CONDUCTED BY THIS BOARD FOR AN ELECTRICAL CONTRACTING LICENSE? \_\_\_\_\_ WHICH CLASSIFICATION? \_\_\_\_\_

4. NAME OF PRESENT EMPLOYER \_\_\_\_\_  
COMPLETE MAILING ADDRESS \_\_\_\_\_  
PHONE \_\_\_\_\_ DATE EMPLOYED \_\_\_\_\_  
AREA CODE  
IN WHAT CAPACITY ARE YOU PRESENTLY EMPLOYED? \_\_\_\_\_

**UNDER STATE LAW, AN APPLICANT IS NOT REQUIRED TO INCLUDE A REFERENCE TO OR INFORMATION CONCERNING ANY ARREST, CHARGE OR CONVICTION THAT HAVE BEEN EXPUNGED**

5. HAVE YOU BEEN CONVICTED OF A MISDEMEANOR (EXCLUDING MINOR TRAFFIC VIOLATIONS) DURING THE PAST 3 YEARS?  YES  NO  
HAVE YOU EVER BEEN CONVICTED OF A FELONY?  YES  NO  
IF YES TO EITHER, EXPLAIN ON REVERSE SIDE OF THIS FORM AND PROVIDE A COPY OF THE COURT JUDGMENT. IF A COPY OF THE COURT JUDGMENT WAS PREVIOUSLY SUBMITTED, INITIAL HERE AND DO NOT RE-SUBMIT.

6. THE APPLICANT AUTHORIZES THE BOARD TO RESEARCH AND VERIFY THE INFORMATION SUBMITTED CONCERNING THIS APPLICATION.  
DATE \_\_\_\_\_ SIGNATURE OF APPLICANT \_\_\_\_\_

7. METHOD OF PAYMENT  CHECK (*made payable to NCBEEC*)     MONEY ORDER     CREDIT CARD  
CARD NUMBER \_\_\_\_\_ EXPIRATION DATE \_\_\_\_\_ SECURITY CODE \_\_\_\_\_  
NAME ON CARD \_\_\_\_\_ SIGNATURE \_\_\_\_\_  
BILLING ADDRESS \_\_\_\_\_

(FOR BOARD USE ONLY)

APPROVED BY \_\_\_\_\_ DATE \_\_\_\_\_ FEE \_\_\_\_\_ BATCH/RECEIPT# \_\_\_\_\_

EXPERIENCE \_\_\_\_\_ S&D FORMS \_\_\_\_\_ CHARACTER \_\_\_\_\_

DATA ENTRY \_\_\_\_\_ BY \_\_\_\_\_ LIC#/NAME \_\_\_\_\_ GRADE \_\_\_\_\_

COURTLOGIC.COM \_\_\_\_\_



## APPLICATION FOR EXAMINATION INSTRUCTIONS

### IMPORTANT - READ CAREFULLY

To be considered for a qualifying examination administered by the Board, the applicant must be at least eighteen (18) years as certified by date of birth shown on the application and must submit a completed application form, together with the following required information:

- Statements from present and/or past employer(s) satisfactorily verifying that the applicant has acquired the minimum years of experience for the examination classification desired (see *Employer Statement Forms*, in back of this bulletin).
- Statement from TWO (2) responsible persons attesting to applicant's good character (see *Character Statement Forms*, in back of this bulletin).
- UNLIMITED CLASSIFICATION ONLY: Statements from TWO (2) responsible persons attesting to applicant's ability to satisfactorily supervise and direct all electrical wiring or electrical installation work done by an electrical contracting business in the UNLIMITED CLASSIFICATION (see *Supervise and Direct Statement Forms*, in back of this bulletin).
- Appropriate application and examination fee in a check or money order payable to the "NCBEEC" or **payment by credit card**.

### NOTICE OF PROCESSING FEE FOR SUBMITTAL OF BAD CHECK

Pursuant to Rule .0107 of Title 21, Chapter 18B, of the North Carolina Administrative Code, any person, partnership, firm, or corporation submitting a check to the Board that is subsequently returned because of **insufficient funds** or **no account at a bank** will be charged a **processing fee of \$25.00** for such a check; and, until the payer has made the check good and paid the \$25.00 processing fee, the payer will not be eligible to take an examination, review an examination, obtain a license or have a license, renewed. Payment for making good such bad check and for the \$25.00 processing fee must be in the form of a cashier's check or money order payable to the "State Board of Examiners of Electrical Contractors".