

N. C. STATE BOARD OF EXAMINERS OF ELECTRICAL CONTRACTORS

MEMORANDUM

TO: FLORIDA LICENSEES

FROM: NORTH CAROLINA STATE BOARD OF EXAMINERS OF ELECTRICAL CONTRACTORS

SUBJECT: APPLYING FOR NORTH CAROLINA ELECTRICAL CONTRACTING LICENSE

Enclosed is the application packet for your use in applying for a North Carolina unlimited electrical contracting license pursuant to the North Carolina State Board of Examiners of Electrical Contractors' resolution establishing waiver of examination for eligible Florida licensees.

We are also enclosing a booklet containing the laws applicable to electrical contracting in North Carolina and the Board's rules (Title 21 NCAC 18B) for the implementation of the electrical contracting licensing laws in North Carolina.

After carefully studying all of this information, please submit your completed application, together with the additional required information as enumerated on the back of the application form, to: STATE BOARD OF EXAMINERS OF ELECTRICAL CONTRACTORS, 3101 Industrial Drive, Suite 206, Raleigh, NC 27609.

You are hereby advised that until your firm has obtained a license from this Board, it is unlawful for it to engage or offer to engage in the business of electrical contracting in the State of North Carolina as defined in N.C.G.S. 87-43.

Please let us know if we can assist you in any way.

Enclosures

RESOLUTION

ESTABLISHING WAIVER OF EXAMINATION FOR ELIGIBLE FLORIDA
LICENSEES

WHEREAS, N.C.G.S. 87-50 provides enabling authority for the North Carolina STATE BOARD OF EXAMINERS OF ELECTRICAL CONTRACTORS to waive the normally required written qualifying examination for eligible license applicants from other states having qualifying requirements equal to those of North Carolina and having similar statutory authority; and

WHEREAS, the STATE BOARD OF EXAMINERS OF ELECTRICAL CONTRACTORS has determined that the State of Florida's normally required written qualifying examination for a Florida unlimited electrical contracting license is substantially similar and equivalent to the normally required written qualifying examination for a North Carolina unlimited electrical contracting license; and

WHEREAS, the FLORIDA ELECTRICAL CONTRACTORS' LICENSING BOARD officially adopted a resolution on January 9, 1998, whereby that Board will waive its normally required written qualifying examination for eligible North Carolina unlimited licensees applying for a State of Florida unlimited electrical contracting license, a copy of the said Florida resolution is attached to and made a part of this resolution; and

WHEREAS, the STATE BOARD OF EXAMINERS OF ELECTRICAL CONTRACTORS has determined that it would be in the best interest of its licensees, licensees of the State of Florida, and the public as a whole to provide for the waiver of the normally required written qualifying examination for eligible applicants;

NOW, THEREFORE, BE IT RESOLVED that the North Carolina STATE BOARD OF EXAMINERS OF ELECTRICAL CONTRACTORS will waive the otherwise required written qualifying examination for an unlimited license applicant; provided such applicant files a completed application together with appropriate license fee and information satisfactorily verifying to the Board that the applicant is in full compliance with all of the following provisions:

1. The license applicant is a non-resident of the State of North Carolina;
2. The license applicant is engaged in the business of electrical contracting outside of the State of North Carolina and holds a current Florida unlimited electrical contracting license issued by the Florida Electrical Contractors Licensing Board;
3. The license applicant's Florida unlimited electrical contracting license was issued on the basis of the applicant's qualifying agent having taken and passed the normally required written qualifying examination administered by the Florida Electrical Contractors Licensing Board;

4. The license applicant's qualifying agent is of good moral character;
5. The license applicant's qualifying agent possesses the required skill and knowledge as evidenced by his having acquired at least five (5) years of primary experience in the electrical contracting trade or having acquired other training, education or experience as the North Carolina Board deems to be equivalent thereto;
6. The applicant's qualifying agent has the ability to satisfactorily supervise and direct electrical contracting work performed in the unlimited classification as evidenced by written statements furnished to the Board by at least two reputable parties who are familiar with and have knowledge of the qualifying agent's experience and abilities in the electrical contracting trade;
7. The license applicant has the financial bonding ability to furnish performance bonds for electrical contracting projects having a value in excess of \$75,000.00; and
8. The license applicant satisfactorily complies with all other requirements of the North Carolina State Board of Examiners of Electrical Contractors which may now be, or which may in the future become, applicable to applicants applying for a North Carolina unlimited electrical contracting license.

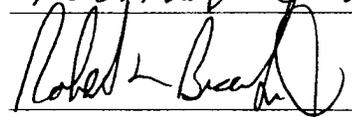
BE IT FURTHER RESOLVED that upon its adoption and effective date the provisions of this resolution shall remain in effect for as long as the Florida Electrical Contractors Licensing Board's January 9, 1998, adopted resolution remains in effect or until ninety (90) days following the date the Board advises the Florida Electrical Contractors Licensing Board in writing of its intention to rescind the same.

The foregoing resolution was unanimously adopted by the STATE BOARD OF EXAMINERS OF ELECTRICAL CONTRACTORS during a duly scheduled meeting held December 18, 1997, to become effective immediately.

ATTESTED:

NORTH CAROLINA STATE BOARD OF
EXAMINERS OF ELECTRICAL CONTRACTORS

 _____, Chairman

 _____, Secretary

**FLORIDA RECIPROCITY
APPLICATION FOR NORTH CAROLINA UNLIMITED ELECTRICAL CONTRACTING LICENSE**

MAIL TO: STATE BOARD OF EXAMINERS OF ELECTRICAL CONTRACTORS
3101 INDUSTRIAL DRIVE, SUITE 206, RALEIGH, NC 27609

TELEPHONE: (919) 733-9042
FAX: (800) 691-8399

\$180.00 ANNUAL LICENSE FEE

1. LICENSE NAME: _____
(MUST BE EXACT NAME IN WHICH ELECTRICAL CONTRACTING BUSINESS WILL BE CONDUCTED IN NORTH CAROLINA)

MAILING ADDRESS _____
STREET, P.O.BOX OR RURAL ROUTE CITY, STATE, ZIP

LOCATION ADDRESS _____
PHYSICAL LOCATION CITY, STATE, ZIP

PHONE NUMBER: BUSINESS (_____) _____ CELL (_____) _____

FAX NUMBER: (_____) _____ EMAIL: _____

2. INDICATE THE NATURE OF YOUR BUSINESS AND GIVE NAME OF OWNER, PARTNERS, OFFICERS OR MEMBERS BELOW:

SOLE PROPRIETORSHIP PARTNERSHIP CORPORATION LIMITED LIABILITY COMPANY

3. HOW DO YOU PLAN TO CONDUCT AN ELECTRICAL CONTRACTING BUSINESS? FULL-TIME PART-TIME

4. NAME, SIGNATURE AND SOCIAL SECURITY NUMBER OF EACH QUALIFIED INDIVIDUAL TO BE ADDED TO LICENSE:

FULL NAME	SIGNATURE	DATE OF BIRTH	SOCIAL SECURITY NUMBER
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(IF MORE SPACE IS NEEDED, PLEASE ATTACH SEPARATE SHEET)

UNDER STATE LAW, AN APPLICANT IS NOT REQUIRED TO INCLUDE A REFERENCE TO OR INFORMATION CONCERNING ANY ARREST, CHARGE OR CONVICTION THAT HAVE BEEN EXPUNGED

5. HAS THE OWNER, ANY PARTNER, ANY OFFICER, ANY MEMBER, OR ANY QUALIFIED INDIVIDUAL BEEN CONVICTED OF A MISDEMEANOR (EXCLUDING MINOR TRAFFIC VIOLATIONS) DURING THE PAST 3 YEARS? YES NO

HAVE YOU EVER BEEN CONVICTED OF A FELONY? YES NO

IF YES TO EITHER, EXPLAIN ON REVERSE SIDE OF THIS FORM AND PROVIDE A COPY OF THE COURT JUDGMENT. IF A COPY OF THE COURT JUDGMENT WAS PREVIOUSLY SUBMITTED, INITIAL HERE _____ AND DO NOT RE-SUBMIT.

6. I/WE UNDERSTAND AND AGREE TO BE GOVERNED BY THE ELECTRICAL CONTRACTING LAWS AS CONTAINED IN CHAPTER 87, ARTICLE 4, OF THE GENERAL STATUTES OF NORTH CAROLINA, AND BY THE RULES AND REGULATIONS ADOPTED BY THE BOARD FOR THE IMPLEMENTATION OF THESE LAWS IN THE CONDUCTING OF MY/OUR ELECTRICAL CONTRACTING BUSINESS. I/WE AUTHORIZE THE BOARD TO RESEARCH AND VERIFY THE INFORMATION SUBMITTED CONCERNING THIS APPLICATION.

SIGNATURE _____ TITLE _____
OWNER, PARTNER, OFFICER OR MEMBER

7. METHOD OF PAYMENT: CHECK MONEY ORDER CREDIT CARD

CARD# _____ EXP. DATE _____ SECURITY CODE _____

NAME ON CARD _____ SIGNATURE _____

BILLING ADDRESS _____

*******(DO NOT WRITE BELOW THIS LINE - FOR BOARD USE ONLY)*******

LICENSE # _____ -U EFFECTIVE DATE _____ BATCH/RECEIPT# _____

SCREENED (NASCLA DATABANK) _____ APPROVAL BY _____

IMPORTANT – READ CAREFULLY
REQUIREMENTS FOR NORTH CAROLINA ELECTRICAL CONTRACTING

Pursuant to the resolution establishing waiver of examination for eligible Florida licensees duly adopted by the North Carolina STATE BOARD OF EXAMINERS OF ELECTRICAL CONTRACTORS, a North Carolina unlimited electrical contracting license will be issued to an eligible Florida licensee provided such licensee duly files an application with the North Carolina State Board of Examiners of Electrical Contractors, together with the following required information:

1. Age of qualifying agent(s) must be at least eighteen (18) years as certified by date of birth shown on front side of application.
2. Statement from the Florida Electrical Contractors Licensing Board certifying that applicant holds a current Florida unlimited electrical contracting license issued by that Board, and that each qualifying agent listed on this application has taken and passed the normally required written qualifying examination in the unlimited classification administered by the Florida Board; and further certifying that said license was not issued on the basis of any agreement between the Florida Board and any other state. Applicant should complete the first section of the enclosed **FLORIDA BOARD FORM** and forward it to the Florida Electrical Contractors Licensing Board to be completed.
3. Properly completed statement of bonding ability, together with proper power of attorney from a bonding company licensed to do business in the State of North Carolina, certifying applicant's ability to furnish performance bonds for electrical contracting projects in excess of \$130,000.00 per project (**STATEMENT OF BONDING ABILITY FORM** enclosed).
4. Statements from two responsible persons attesting to each qualifying agent's good moral character and ability to satisfactorily supervise and direct all electrical wiring or electrical installation work done by an electrical contracting business in the **UNLIMITED** classification (two **CHARACTER/SUPERVISE AND DIRECT FORMS** enclosed).
5. Check or money order in the amount of **\$180.00** for the annual license fee payable to the North Carolina State Board of Examiners of Electrical Contractors.
6. **CORPORATIONS/LIMITED LIABILITY COMPANIES:** You must be registered with the **NORTH CAROLINA** Secretary of State before the Board can issue a license. Each corporation or limited liability company must obtain a **certificate of authority** from the NORTH CAROLINA Secretary of State (919) 807-2225.

NOTICE OF PENALTY FOR SUBMITTAL OF BAD CHECK

Pursuant to Rule .0107 of Title 21, Chapter 18B, of the North Carolina Administrative Code, any person, firm or corporation submitting a check to the Board which is subsequently returned because of insufficient funds or no account in bank will be charged the maximum processing fee allowed by G.S. 25-3-512 for processing such check; and, until the payor has made the check good and paid the prescribed processing fee, the payor will not be eligible to take an examination, review an examination, obtain a license or have a license renewed. Payment to the Board for making good such bad check and for the prescribed processing fee must be in the form of a cashier's check or money order.

FLORIDA BOARD FORM

TO: APPLICANT FOR NORTH CAROLINA UNLIMITED ELECTRICAL CONTRACTING LICENSE PURSUANT TO THE BOARD'S RESOLUTION ESTABLISHING WAIVER OF EXAMINATION FOR ELIGIBLE FLORIDA LICENSEES

Please complete **SECTION A** below and then forward this form to the **FLORIDA ELECTRICAL CONTRACTORS LICENSING BOARD, Northwood Centre 1940 N. Monroe Street, Tallahassee, FL 32399-0771, for completion of SECTION B.**

SECTION A (PLEASE TYPE OR PRINT CLEARLY)

EXACT NAME IN WHICH CURRENT FLORIDA UNLIMITED ELECTRICAL CONTRACTING LICENSE IS ISSUED:

MAILING ADDRESS: _____

CITY _____ STATE _____ ZIP CODE _____

PHONE NUMBER: BUSINESS ____/____ CELL ____/____ (QUALIFIED AGENT)

CURRENT FLORIDA UNLIMITED ELECTRICAL CONTRACTING LICENSE # _____

THE UNDERSIGNED HEREBY AUTHORIZES THE FLORIDA ELECTRICAL CONTRACTORS LICENSING BOARD TO FURNISH THE NORTH CAROLINA STATE BOARD OF EXAMINERS OF ELECTRICAL CONTRACTORS THE INFORMATION REQUESTED BELOW.

SIGNATURE OF APPLICANT TITLE DATE

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SECTION B (THIS SECTION IS TO BE COMPLETED BY THE FLORIDA ELECTRICAL CONTRACTORS LICENSING)

EXACT NAME AND ADDRESS IN WHICH CURRENT FLORIDA ELECTRICAL LICENSE IS ISSUED:

LICENSE ISSUED TO: _____

LICENSE # _____ CLASSIFICATION(S) _____

ORIGINAL LICENSE ISSUE DATE: _____ CURRENT EXPIRATION DATE: _____

EXACT NAME AND SOCIAL SECURITY NUMBER OF EACH PERSON WHO HAS QUALIFIED FOR SAID FLORIDA LICENSE BY HAVING TAKEN AND PASSED THE NORMALLY REQUIRED QUALIFYING EXAMINATION IN THE UNLIMITED CLASSIFICATION ADMINISTERED BY THE FLORIDA BOARD, TOGETHER WITH THE DATE EACH SUCH PERSON PASSED SAID EXAMINATION:

<u>NAME</u>	<u>SOCIAL SECURITY NUMBER</u>	<u>DATE QUALIFIED BY EXAMINATION</u>
_____	_____	_____
_____	_____	_____

WAS THIS LICENSE ISSUED PURSUANT TO ANY AGREEMENT BETWEEN THE FLORIDA BOARD AND ANY OTHER STATE?
YES _____ NO _____

IS SAID FLORIDA LICENSEE UNDER INVESTIGATION BY THE FLORIDA ELECTRICAL CONTRACTORS LICENSING BOARD FOR ANY IMPROPER CONDUCT OR ACTIVITY AS A LICENSEE? YES _____ NO _____ IF **YES**, PLEASE STATE PARTICULARS ON OTHER SIDE OF THIS FORM.

SIGNATURE TITLE DATE

THE INFORMATION REQUESTED ABOVE IS STRICTLY OF A CONFIDENTIAL NATURE AND BECOMES THE PROPERTY OF THE NORTH CAROLINA STATE BOARD OF EXAMINERS OF ELECTRICAL CONTRACTORS TO BE USED SOLELY IN DETERMINING THE ELIGIBILITY OF THE APPLICANT FOR A NORTH CAROLINA UNLIMITED ELECTRICAL CONTRACTING LICENSE PURSUANT TO THE RESOLUTION ESTABLISHING WAIVER OF EXAMINATION FOR ELIGIBLE FLORIDA LICENSEES.

FL RECIPROCITY

STATEMENT OF BONDING ABILITY

The license applicant named below is required to furnish this statement of bonding ability with application to the North Carolina **STATE BOARD OF EXAMINERS OF ELECTRICAL CONTRACTORS** for a license to engage or offer to engage in the business of electrical contracting in the State of North Carolina. This form should be completed by applicant's insurance agent or bonding company official.

STATEMENT FROM BONDING COMPANY

(BONDING COMPANY OR ITS AGENT/ATTORNEY IN FACT MUST USE THIS FORM)

DATE: _____

1. IDENTIFICATION OF LICENSE APPLICANT:
EXACT NAME IN WHICH NORTH CAROLINA ELECTRICAL CONTRACTING LICENSE IS TO BE ISSUED (**MUST BE EXACT NAME IN WHICH FIRM WILL BE CONDUCTING BUSINESS OF ELECTRICAL CONTRACTING IN NORTH CAROLINA**):

MAILING ADDRESS: STREET/P.O. BOX _____

CITY _____ STATE _____ ZIP _____

2. PLEASE LIST BY AMOUNT ONLY THE THREE LARGEST JOBS FOR WHICH YOUR COMPANY HAS BONDED THIS APPLICANT: (a) _____ (b) _____ (c) _____

3. IS YOUR BONDING RELATIONSHIP WITH THIS APPLICANT SATISFACTORY AT THE PRESENT TIME: YES ___ NO ___

IF NO, PLEASE EXPLAIN: _____

4. WHAT TYPE FINANCIAL STATEMENT DOES YOUR COMPANY REQUIRE FROM THIS APPLICANT?

- (a) _____ INDEPENDENT ACCOUNTANT'S CERTIFIED STATEMENT
(b) _____ INDEPENDENT ACCOUNTANT'S UNAUDITED STATEMENT
(c) _____ STATEMENT PREPARED BY ACCOUNTANT

5. THE APPLICANT FOR AN **UNLIMITED** LICENSE IS REQUIRED TO PROVIDE SATISFACTORY VERIFICATION OF ITS/HIS ABILITY TO FURNISH **PERFORMANCE** BONDS FOR ELECTRICAL CONTRACTING PROJECTS HAVING A VALUE **IN EXCESS OF \$130,000.00**. SUBJECT TO YOUR NORMALLY EXPECTED INDIVIDUAL JOB UNDERWRITING PROCEDURES AND YOUR RIGHT NOT TO EXCEED THIS APPLICANT'S LINE OF BONDING CREDIT, DOES YOUR COMPANY FEEL THAT THIS APPLICANT WOULD BE ELIGIBLE ON THIS DATE FOR A BOND **IN EXCESS OF \$130,000.00**? (NOTE: THIS IS STRICTLY A BONDING ABILITY STATEMENT AS OF THE DATE SHOWN ABOVE AND IN NO WAY COMMITS YOUR COMPANY TO THE ISSUANCE OF A BOND OF ANY TYPE TO THIS APPLICANT.) YES _____ NO _____

6. IS YOUR COMPANY DULY LICENSED TO TRANSACT BUSINESS IN THE STATE OF NORTH CAROLINA AND IN GOOD STANDING WITH THE NORTH CAROLINA DEPARTMENT OF INSURANCE? YES _____ NO _____

THIS STATEMENT MUST BE SIGNED UNDER THE NAME OF THE BONDING COMPANY AND MUST BE SIGNED BY EITHER A COMPANY REPRESENTATIVE OR BY A DULY LICENSED AGENT OF THE COMPANY, AND THE COMPANY REPRESENTATIVE OR THE **AGENT MUST ATTACH POWER OF ATTORNEY** AUTHORIZING HIM/HER TO SIGN FOR THE BONDING COMPANY, **DATED THE SAME DATE AS SHOWN AT THE TOP OF THIS STATEMENT OF BONDING ABILITY**.

NAME OF BONDING COMPANY: _____

BY: _____ (SEAL)

Bonding Company Official

BOND AGENT/ATTORNEY IN FACT: _____

BONDING COMPANY ADDRESS WHERE COMPANY OFFICIAL IS LOCATED: _____

NAME OF INSURANCE AGENCY: _____

ADDRESS: _____

CHARACTER/SUPERVISE AND DIRECT FORM

TO: APPLICANT FOR NORTH CAROLINA ELECTRICAL CONTRACTING LICENSE
PURSUANT TO THE BOARD'S RESOLUTION ESTABLISHING WAIVER OF
EXAMINATION FOR ELIGIBLE FLORIDA LICENSEES

Please have this form completed by the employer, an employer representative or any other responsible person who has knowledge of the qualified agent's good character and ability, and return it with your license application.

NOTE: The qualified agent is not permitted to complete to his own form.

This is to certify that I have known _____
for approximately _____ years and that in my opinion he is of good character. I am knowledgeable of his electrical experience and in my opinion he does have the ability to satisfactorily **supervise and direct** all electrical wiring or electrical installation work done by an electrical contracting business in the **UNLIMITED** classification.

This _____ day of _____, _____.

SIGNED BY: _____

TITLE: _____

NAME OF FIRM: _____

ADDRESS: _____

TELEPHONE #: _____ / _____

CHARACTER/SUPERVISE AND DIRECT FORM

TO: APPLICANT FOR NORTH CAROLINA ELECTRICAL CONTRACTING LICENSE
PURSUANT TO THE BOARD'S RESOLUTION ESTABLISHING WAIVER OF
EXAMINATION FOR ELIGIBLE FLORIDA LICENSEES

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NOTE: The qualified agent is not permitted to complete to his own form.

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This _____ day of _____, _____.

SIGNED BY: _____

TITLE: _____

NAME OF FIRM: _____

ADDRESS: _____

TELEPHONE #: _____/_____