

APPLICATION TO REACTIVATE NORTH CAROLINA ELECTRICAL CONTRACTING LICENSE

MAIL TO: STATE BOARD OF EXAMINERS OF ELECTRICAL CONTRACTORS, 3101 INDUSTRIAL DRIVE, SUITE 206, RALEIGH, NC 27609
TELEPHONE: (919) 733-9042 FAX: (800) 691-8399

Before completing application, PLEASE SEE INFORMATION ON BACK OF THIS APPLICATION

1. LICENSE CLASSIFICATION: ALL FEES INCLUDE ADMINISTRATION FEE

- SP-SFD \$110.00 FEE LIMITED \$110.00 FEE UNLIMITED \$205.00 FEE INTERMEDIATE \$155.00 FEE
SP-FA/LV \$110.00 FEE SP-PH \$110.00 FEE SP-EL \$110.00 FEE
SP-ES \$110.00 FEE SP-WP \$110.00 FEE SP-SP \$110.00 FEE

2. LICENSE NAME: (MUST BE EXACT NAME IN WHICH ELECTRICAL CONTRACTING BUSINESS WILL BE CONDUCTED IN NORTH CAROLINA)

3. MAILING ADDRESS STREET, P.O.BOX OR RURAL ROUTE CITY, STATE, ZIP

LOCATION ADDRESS COUNTY

PHONE NUMBER: BUSINESS () CELL PHONE()

FAX NUMBER: () EMAIL:

4. INDICATE THE NATURE OF YOUR BUSINESS AND LIST NAME AND TITLE OF OWNER(S), PARTNERS, OFFICERS OR MEMBERS BELOW:

- SOLE PROPRIETORSHIP PARTNERSHIP CORPORATION LIMITED LIABILITY COMPANY

5. HOW DO YOU PLAN TO CONDUCT YOUR ELECTRICAL CONTRACTING BUSINESS? FULL-TIME PART-TIME

6. NAME, SIGNATURE AND SOCIAL SECURITY NUMBER OF EACH QUALIFIED INDIVIDUAL TO BE LISTED ON LICENSE:

FULL NAME SIGNATURE SOCIAL SECURITY NUMBER

(IF MORE SPACE IS NEEDED, PLEASE ATTACH SEPARATE SHEET)

UNDER STATE LAW, AN APPLICANT IS NOT REQUIRED TO INCLUDE A REFERENCE TO OR INFORMATION CONCERNING ANY ARREST, CHARGE OR CONVICTION THAT HAVE BEEN EXPUNGED

7. HAS THE OWNER, ANY PARTNER, ANY OFFICER, ANY MEMBER, OR ANY QUALIFIED INDIVIDUAL BEEN CONVICTED OF A MISDEMEANOR (EXCLUDING MINOR TRAFFIC VIOLATIONS) DURING THE PAST 3 YEARS? YES NO

HAVE YOU EVER BEEN CONVICTED OF A FELONY? YES NO

IF YES TO EITHER, EXPLAIN ON REVERSE SIDE OF THIS FORM AND PROVIDE A COPY OF THE COURT JUDGMENT. IF A COPY OF THE COURT JUDGMENT WAS PREVIOUSLY SUBMITTED, INITIAL HERE AND DO NOT RE-SUBMIT.

8. I/WE UNDERSTAND AND AGREE TO BE GOVERNED BY THE ELECTRICAL CONTRACTING LAWS AS CONTAINED IN CHAPTER 87, ARTICLE 4, OF THE GENERAL STATUTES OF NORTH CAROLINA, AND BY THE RULES AND REGULATIONS ADOPTED BY THE BOARD FOR THE IMPLEMENTATION OF THESE LAWS IN THE CONDUCTING OF MY/OUR ELECTRICAL CONTRACTING BUSINESS. I/WE AUTHORIZE THE BOARD TO RESEARCH AND VERIFY THE INFORMATION SUBMITTED CONCERNING THIS APPLICATION.

SIGNATURE OF APPLICANT TITLE (Owner, Partner, Officer, or Member)

9. METHOD OF PAYMENT: CHECK MONEY ORDER CREDIT CARD

Card # Exp. Date Security Code

Name on Card Billing Address

***** (DO NOT WRITE BELOW THIS LINE - FOR BOARD USE ONLY) *****

LICENSE # APPROVED BY NASCLASCREENED EFFECTIVE DATE B#

IMPORTANT-READ CAREFULLY

REQUIREMENTS AS SET FORTH IN 21 NCAC 18B .0406:

1. Submit a completed application to the Board on a form provided by the Board for the license classification involved;
2. Submit the annual license fee including an administrative fee as set forth in 21 NCAC 18B .0405;
3. Furnish the name, signature and social security number of at least one person to serve as the listed qualified individual for the applicant's license.
4. Written statement (form enclosed) from your employer verifying that, during the immediate past 12 months, you have been actively and lawfully engaged (at least 500 hours) in an occupation which, in the judgment of the Board, is similar or equivalent to that of an electrical contractor
5. Meet the continuing education requirements set forth in 21 NCAC 18B .1101.
6. **Out of State Corporations/Limited Liability Companies:** The Board shall not issue a license for a foreign corporation nor a foreign limited liability company unless the corporation/company has obtained a certificate of authority from the **NORTH CAROLINA** Secretary of State **(919) 807-2225**.
7. **Intermediate (I) Classification.** License applicants in the intermediate classification shall furnish a \$50,001.00 bonding ability statement or a letter showing a line of credit issued by a bank, savings bank, or savings and loan association pursuant to G.S. 87-43.2(a)(4).
8. **Unlimited (U) Classification.** License applicants in the unlimited classification shall furnish a \$130,001.00 bonding ability statement or a line of credit letter issued by a bank, savings bank, or savings and loan association pursuant to G.S. 87-43.2(a)(4).

TITLE 21, CHAPTER 18B, NORTH CAROLINA ADMINISTRATIVE CODE:

.0402 LICENSE NAME REQUIREMENTS

(a) Issuance of License. The name in which a license is issued must be distinguishable upon the records of the Board from the name in which a license has already been issued. If the name requested, after deleting all spaces, punctuation marks, articles, prepositions, conjunctions and, whether abbreviated or not, "corporation," "incorporated," "company," or "limited," is not identical to the name in which a license has already been issued, it shall be distinguishable. The substitution of a numeral for a word that represents the same numeral shall not make the name distinguishable.

(b) Name In Which Business Must Be Conducted. All electrical contracting business, including all business advertising and the submission of all documents and papers, conducted in the state of North Carolina by a licensee of the Board shall be conducted in the exact name in which the electrical contracting license is issued.

(c) Notification of Address and Telephone Change. All licensees shall notify the Board in writing within 30 days of any change in location or mailing address and telephone number.

*History Note: Authority G.S. 87-42;
Eff. October 1, 1988;
Amended Eff. March 1, 1999; February 1, 1996.*

NOTICE OF PROCESSING FEE FOR SUBMITTAL OF BAD CHECK

Pursuant to Rule .0107 of Title 21, Chapter 18B, of the North Carolina Administrative Code, any person, partnership, firm or corporation submitting a check to the Board which is subsequently returned because of insufficient funds or no account at a bank will be charged a processing fee of \$25.00 for such a check; and, until the payer has made the check good and paid the \$25.00 processing fee, the payer will not be eligible to take an examination, review an examination, obtain a license or have a license renewed. Payment for making good such bad check and for the \$25.00 processing fee must be in the form of a cashier's check or money order payable to the Board.

VERIFICATION OF EMPLOYMENT

TO: NC STATE BOARD OF EXAMINERS OF ELECTRICAL CONTRACTORS
3101 INDUSTRIAL DRIVE, SUITE 206, RALEIGH, NC 27609

This is to certify that _____ was employed by our firm for _____ hours during the immediate past twelve months in the capacity of (**state whether** journeyman electrician, electrical foreman, electrical superintendent):

****SIGNED:** _____

TITLE: _____

FIRM NAME: _____

FIRM ADDRESS: _____

TELEPHONE #: _____/_____

(**NOTE:** PERSON WHO SIGNS ABOVE VERIFICATION OF EMPLOYMENT MUST APPEAR BEFORE A NOTARY PUBLIC. THE NOTARY PUBLIC WILL COMPLETE THE FOLLOWING CERTIFICATE.)

STATE OF _____

COUNTY OF _____

I, a Notary Public of the County and State aforesaid, certify that (**enter name of person signing above verification of employment**) _____ personally appeared before me this day and signed the foregoing document.

Witness my hand and official seal, this _____ day of _____, _____.

Notary Public

My Commission expires: _____

****AN INDIVIDUAL IS NOT ALLOWED TO VERIFY HIS/HER OWN EMPLOYMENT****