



STATE BOARD OF EXAMINERS OF ELECTRICAL CONTRACTORS

MEMORANDUM

TO: WEST VIRGINIA LICENSEES

FROM: NORTH CAROLINA STATE BOARD OF EXAMINERS OF ELECTRICAL CONTRACTORS

SUBJECT: APPLYING FOR NORTH CAROLINA ELECTRICAL CONTRACTING LICENSE

Enclosed is the application packet for your use in applying for a North Carolina electrical contracting license pursuant to the North Carolina State Board of Examiners of Electrical Contractors' resolution establishing waiver of examination for eligible West Virginia licensees.

We are also enclosing a booklet containing the laws applicable to electrical contracting in North Carolina and the Board's rules (Title 21 NCAC 18B) for the implementation of the electrical contracting licensing laws in North Carolina.

After carefully studying all of this information, please submit your completed application, together with the additional required information as enumerated on the back of the application form, to: **STATE BOARD OF EXAMINERS OF ELECTRICAL CONTRACTORS, 3101 Industrial Drive, Suite 206, Raleigh, NC 27609.**

You are hereby advised that until your firm has obtained a license from this Board, it is unlawful for it to engage or offer to engage in the business of electrical contracting in the State of North Carolina as defined in N.C.G.S. 87-43.

Please let us know if we can assist you in any way.

Enclosures

West Virginia Contractor Licensing Board



AGREEMENT ESTABLISHING WAIVER OF EXAMINATION FOR ELIGIBLE LICENSEES

Pursuant to statutory authority vested in each State, the West Virginia Fire Marshal's Office, the West Virginia Contractor Licensing Board and the North Carolina State Board of Examiners of Electrical Contractors do hereby enter into the following agreement:

1. The West Virginia State Fire Marshal's Office agrees to waive the normally required master electrician examination and issue a West Virginia master electrician certification to the license applicant's qualifying agent; and the West Virginia Contractor Licensing Board agrees to waive the normally required electrical contractor written examination and the business and law written examination, and issue a West Virginia electrical contractor's license to any applicant provided:
 - (a) The applicant's North Carolina license was issued on the basis of the applicant's qualifying agent having taken and passed the normally required written examination administered by the North Carolina State Board of Examiners of Electrical Contractors and the license applicant holds a current electrical contractor's license for the past three consecutive years issued by the North Carolina State Board of Examiners of Electrical Contractors in the Unlimited classification; and
 - (b) The applicant did not obtain a North Carolina license through any agreement between the North Carolina State Board of Examiners of Electrical Contractors and any other state; and
 - (c) The applicant meets all other requirements of the West Virginia State Fire Marshal's Office for the issuance of a master electrician certification and of the West Virginia Contractor Licensing Board for the issuance of an electrical contractor's license.
2. The North Carolina State Board of Examiners of Electrical Contractors agrees to waive the normally required written examination and reciprocal business and law examination and issue a North Carolina electrical contractor's license in the Unlimited classification to any applicant provided:

CHAIRMAN
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JAMES E. BROWN
KEITH PARSON
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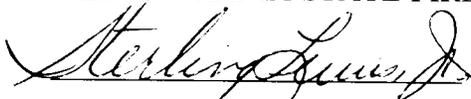
EX-OFFICIO MEMBERS
ROBIN C. CAPEHART
STEVEN A. ALLRED
WILLIAM F. VIEWEG

- (a) The applicant's West Virginia license was issued on the basis of the applicant's qualifying agent having taken and passed the normally required master electrician written examination administered by the West Virginia State Fire Marshal's Office; and the license applicant's qualifying agent having taken and passed the normally required electrical contractor written examination administered by the West Virginia Contractor Licensing Board and the license applicant holds a current electrical contractor's license for the past three consecutive years issued by the West Virginia Contractor Licensing Board; and
 - (b) The applicant did not obtain a West Virginia license through any agreement between the West Virginia Contractor Licensing Board and any other state; and
 - (c) The applicant meets all other requirements of the North Carolina State Board of Examiners of Electrical Contractors for the issuance of an electrical contractor's license in the Unlimited classification.
3. The provisions of this reciprocal licensing agreement shall become effective on a date agreed to by these three parties for this agreement, and shall remain in effect until such time as either the West Virginia State Fire Marshal, the, West Virginia Contractor Licensing Board or the North Carolina State Board of Examiners of Electrical Contractors advises the other state agencies through written notice of its intention to terminate the same. Such written notice must be filed with the other state agencies at least ninety days prior to the date the respective state agency intends to terminate this agreement.

The foregoing agreement was adopted by the North Carolina Sate Board of Examiners of Electrical Contractors during a duly scheduled meeting held on the date indicated below; and was adopted by the West Virginia State Fire Marshal and by the West Virginia Contractor Licensing Board during duly scheduled meetings held on the dates indicated below.

ATTESTED:

WEST VIRGINIA STATE FIRE MARSHAL'S OFFICE

 WV State Fire Marshal
8-15-00 Date

ATTESTED:

WEST VIRGINIA CONTRACTOR LICENSING BOARD

Keith T. Lanson Chairman

9-10-2000 Date

ATTESTED:

NORTH CAROLINA STATE BOARD OF EXAMINERS OF ELECTRICAL
CONTRACTORS

William R. Brumby, Chairman

Robert L. Brumby, Secretary

August 16, 2000 Date

WEST VIRGINIA RECIPROCITY
APPLICATION FOR NORTH CAROLINA UNLIMITED ELECTRICAL CONTRACTING LICENSE

MAIL TO: STATE BOARD OF EXAMINERS OF ELECTRICAL CONTRACTORS
3101 INDUSTRIAL DRIVE, SUITE 206, RALEIGH, NC 27609

TELEPHONE: (919) 733-9042
FAX: (800) 691-8399

\$180.00 ANNUAL LICENSE FEE

1. LICENSE NAME: _____
(MUST BE EXACT NAME IN WHICH ELECTRICAL CONTRACTING BUSINESS WILL BE CONDUCTED IN NORTH CAROLINA)

MAILING ADDRESS _____
STREET, P.O.BOX OR RURAL ROUTE CITY, STATE, ZIP

LOCATION ADDRESS _____
PHYSICAL LOCATION CITY, STATE, ZIP

PHONE NUMBER: BUSINESS (_____) _____ CELL (_____) _____

FAX NUMBER: (_____) _____ EMAIL: _____

2. INDICATE THE NATURE OF YOUR BUSINESS AND GIVE NAME OF OWNER, PARTNERS, OFFICERS OR MEMBERS BELOW:

SOLE PROPRIETORSHIP PARTNERSHIP CORPORATION LIMITED LIABILITY COMPANY

3. HOW DO YOU PLAN TO CONDUCT AN ELECTRICAL CONTRACTING BUSINESS? FULL-TIME PART-TIME

4. NAME, SIGNATURE AND SOCIAL SECURITY NUMBER OF EACH QUALIFIED INDIVIDUAL TO BE ADDED TO LICENSE:

FULL NAME	SIGNATURE	DATE OF BIRTH	SOCIAL SECURITY NUMBER
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(IF MORE SPACE IS NEEDED, PLEASE ATTACH SEPARATE SHEET)

UNDER STATE LAW, AN APPLICANT IS NOT REQUIRED TO INCLUDE A REFERENCE TO OR INFORMATION CONCERNING ANY ARREST, CHARGE OR CONVICTION THAT HAVE BEEN EXPUNGED

5. HAS THE OWNER, ANY PARTNER, ANY OFFICER, ANY MEMBER, OR ANY QUALIFIED INDIVIDUAL BEEN CONVICTED OF A MISDEMEANOR (EXCLUDING MINOR TRAFFIC VIOLATIONS) DURING THE PAST 3 YEARS? YES NO

HAVE YOU EVER BEEN CONVICTED OF A FELONY? YES NO

IF YES TO EITHER, EXPLAIN ON REVERSE SIDE OF THIS FORM AND PROVIDE A COPY OF THE COURT JUDGMENT. IF A COPY OF THE COURT JUDGMENT WAS PREVIOUSLY SUBMITTED, INITIAL HERE _____ AND DO NOT RE-SUBMIT.

6. I/WE UNDERSTAND AND AGREE TO BE GOVERNED BY THE ELECTRICAL CONTRACTING LAWS AS CONTAINED IN CHAPTER 87, ARTICLE 4, OF THE GENERAL STATUTES OF NORTH CAROLINA, AND BY THE RULES AND REGULATIONS ADOPTED BY THE BOARD FOR THE IMPLEMENTATION OF THESE LAWS IN THE CONDUCTING OF MY/OUR ELECTRICAL CONTRACTING BUSINESS. I/WE AUTHORIZE THE BOARD TO RESEARCH AND VERIFY THE INFORMATION SUBMITTED CONCERNING THIS APPLICATION.

SIGNATURE _____ TITLE _____
OWNER, PARTNER, OFFICER OR MEMBER

7. METHOD OF PAYMENT: CHECK MONEY ORDER CREDIT CARD

CARD# _____ EXP. DATE _____ SECURITY CODE _____

NAME ON CARD _____ SIGNATURE _____

BILLING ADDRESS _____

*******(DO NOT WRITE BELOW THIS LINE - FOR BOARD USE ONLY)*******

LICENSE # _____ -U EFFECTIVE DATE _____ BATCH/RECEIPT# _____

SCREENED (NASCLA DATABANK) _____ APPROVAL BY _____

IMPORTANT – READ CAREFULLY
REQUIREMENTS FOR NORTH CAROLINA ELECTRICAL CONTRACTING

Pursuant to the resolution establishing waiver of examination for eligible West Virginia licensees duly adopted by the North Carolina STATE BOARD OF EXAMINERS OF ELECTRICAL CONTRACTORS, a North Carolina unlimited electrical contracting license will be issued to an eligible West Virginia licensee provided such licensee duly files an application with the North Carolina State Board of Examiners of Electrical Contractors, together with the following required information:

1. Age of qualifying agent(s) must be at least eighteen (18) years as certified by date of birth shown on front side of application.
2. Statement from the West Virginia State Fire Marshal's Office certifying that each qualifying agent listed on this application has taken and passed the normally required master electrician written examination administered by the West Virginia State Fire Marshal's Office; and further certifying that said license was not issued on the basis of any agreement between the West Virginia State Fire Marshal's Office and any other state. Applicant should complete the first section of the enclosed **WEST VIRGINIA STATE FIRE MARSHAL'S OFFICE FORM** and forward it to the West Virginia State Fire Marshal's Office to be completed.
3. Statement from the West Virginia Contractor Licensing Board certifying that applicant holds a current West Virginia unlimited electrical contracting license issued by that Board, and that each qualifying agent listed on this application has taken and passed the normally required written qualifying examination in the unlimited classification administered by the West Virginia Board; and further certifying that said license was not issued on the basis of any agreement between the West Virginia Board and any other state. Applicant should complete the first section of the enclosed **WEST VIRGINIA BOARD FORM** and forward it to the West Virginia Contractor Licensing Board to be completed.
4. Properly completed statement of bonding ability, together with proper power of attorney from a bonding company licensed to do business in the State of North Carolina, certifying applicant's ability to furnish performance bonds for electrical contracting projects in excess of \$130,000.00 per project (**STATEMENT OF BONDING ABILITY FORM** enclosed).
5. Statements from two responsible persons attesting to each qualifying agent's good moral character and ability to satisfactorily supervise and direct all electrical wiring or electrical installation work done by an electrical contracting business in the **UNLIMITED** classification (two **CHARACTER/SUPERVISE AND DIRECT FORMS** enclosed).
6. Check or money order in the amount of **\$180.00** for the annual license fee payable to the North Carolina State Board of Examiners of Electrical Contractors.
7. Law and Business Examination Waiver Affidavit (Form enclosed)
8. **CORPORATIONS/LIMITED LIABILITY COMPANIES:** You must be registered with the **NORTH CAROLINA** Secretary of State before the Board can issue a license. Each corporation or limited liability company must obtain a certificate of authority from the **NORTH CAROLINA** Secretary of State (919) 807-2225.

NOTICE OF PENALTY FOR SUBMITTAL OF BAD CHECK

Pursuant to Rule .0107 of Title 21, Chapter 18B, of the North Carolina Administrative Code, any person, firm or corporation submitting a check to the Board which is subsequently returned because of insufficient funds or no account in bank will be charged the maximum processing fee allowed by G.S. 25-3-512 for processing such check; and, until the payor has made the check good and paid the prescribed processing fee, the payor will not be eligible to take an examination, review an examination, obtain a license or have a license renewed. Payment to the Board for making good such bad check and for the prescribed processing fee must be in the form of a cashier's check or money order.

WEST VIRGINIA STATE FIRE MARSHAL'S OFFICE FORM

TO: APPLICANT FOR NORTH CAROLINA ELECTRICAL CONTRACTING LICENSE PURSUANT TO THE NORTH CAROLINA-WEST VIRGINIA RECIPROCAL LICENSING AGREEMENT

Please complete **SECTION A** below and then forward this form to the WEST VIRGINIA STATE FIRE MARSHAL'S OFFICE, 1207 Quarrier St., (2nd Flr.), Charleston, WV 25301, for completion of **SECTION B**.

SECTION A

(PLEASE TYPE OR PRINT CLEARLY)

CURRENT WEST VIRGINIA MASTER ELECTRICIAN LICENSE # _____ CLASSIFICATION _____

EXACT NAME IN WHICH CURRENT WEST VIRGINIA MASTER ELECTRICIAN LICENSE IS ISSUED:

MAILING ADDRESS: _____

CITY _____ STATE _____ ZIP CODE _____

(QUALIFIED AGENT) _____ DATE OF BIRTH _____

THE UNDERSIGNED HEREBY AUTHORIZES THE WEST VIRGINIA STATE FIRE MARSHAL'S OFFICE TO FURNISH THE NORTH CAROLINA STATE BOARD OF EXAMINERS OF ELECTRICAL CONTRACTORS THE INFORMATION REQUESTED BELOW.

SIGNATURE OF APPLICANT TITLE DATE

SECTION B (THIS SECTION IS TO BE COMPLETED BY THE WEST VIRGINIA STATE FIRE MARSHAL'S OFFICE)

EXACT NAME AND ADDRESS IN WHICH CURRENT WEST VIRGINIA ELECTRICAL LICENSE IS ISSUED:

LICENSE ISSUED TO: _____

LICENSE # _____ CLASSIFICATION(S) _____

ORIGINAL LICENSE ISSUE DATE: _____ CURRENT EXPIRATION DATE: _____

EXACT NAME AND SOCIAL SECURITY NUMBER OF EACH PERSON WHO HAS INDIVIDUALLY QUALIFIED FOR SAID WEST VIRGINIA LICENSE BY HAVING TAKEN AND PASSED THE NORMALLY REQUIRED QUALIFYING EXAMINATION ADMINISTERED BY THE WEST VIRGINIA STATE FIRE MARSHAL' OFFICE, TOGETHER WITH THE DATE EACH SUCH PERSON PASSED SAID EXAMINATION:

<u>NAME</u>	<u>SOCIAL SECURITY NUMBER</u>	<u>DATE QUALIFIED BY EXAMINATION</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

WAS THIS LICENSE ISSUED PURSUANT TO ANY AGREEMENT BETWEEN THE WEST VIRGINIA STATE FIRE MARSHAL'S OFFICE AND ANY OTHER STATE?
YES _____ NO _____

IS SAID WEST VIRGINIA LICENSEE UNDER INVESTIGATION BY THE WEST VIRGINIA STATE FIRE MARSHAL'S OFFICE FOR ANY IMPROPER CONDUCT OR ACTIVITY AS A LICENSEE? YES _____ NO _____ IF **YES**, PLEASE STATE PARTICULARS ON OTHER SIDE OF THIS FORM.

SIGNATURE TITLE DATE

THE INFORMATION REQUESTED ABOVE IS STRICTLY OF A CONFIDENTIAL NATURE AND BECOMES THE PROPERTY OF THE NORTH CAROLINA STATE BOARD OF EXAMINERS OF ELECTRICAL CONTRACTORS TO BE USED SOLELY IN DETERMINING THE ELIGIBILITY OF THE APPLICANT FOR A NORTH CAROLINA ELECTRICAL CONTRACTING LICENSE PURSUANT TO THE NORTH CAROLINA-WEST VIRGINIA RECIPROCAL LICENSING AGREEMENT.

WEST VIRGINIA STATE BOARD FORM

TO: APPLICANT FOR NORTH CAROLINA ELECTRICAL CONTRACTING LICENSE PURSUANT TO THE NORTH CAROLINA-WEST VIRGINIA RECIPROCAL LICENSING AGREEMENT

Please complete **SECTION A** below and then forward this form to the **WEST VIRGINIA CONTRACTOR LICENSING BOARD, Capitol Complex, Building 6 Room B-749, Charleston, WV 25305, for completion of SECTION B.**

SECTION A (PLEASE TYPE OR PRINT CLEARLY)

CURRENT WEST VIRGINIA ELECTRICAL CONTRACTING LICENSE # _____ CLASSIFICATION _____

EXACT NAME IN WHICH CURRENT WEST VIRGINIA STATE ELECTRICAL CONTRACTING LICENSE IS ISSUED:

MAILING ADDRESS: _____

CITY _____ STATE _____ ZIP CODE _____

(QUALIFIED AGENT) _____ DATE OF BIRTH _____

THE UNDERSIGNED HEREBY AUTHORIZES THE WEST VIRGINIA CONTRACTOR LICENSING BOARD TO FURNISH THE NORTH CAROLINA STATE BOARD OF EXAMINERS OF ELECTRICAL CONTRACTORS THE INFORMATION REQUESTED BELOW.

SIGNATURE OF APPLICANT TITLE DATE

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SECTION B (THIS SECTION IS TO BE COMPLETED BY THE WEST VIRGINIA CONTRACTOR LICENSING BOARD)

EXACT NAME AND ADDRESS IN WHICH CURRENT WEST VIRGINIA ELECTRICAL LICENSE IS ISSUED:

LICENSE ISSUED TO: _____

LICENSE # _____ CLASSIFICATION(S) _____

ORIGINAL LICENSE ISSUE DATE: _____ CURRENT EXPIRATION DATE: _____

EXACT NAME AND SOCIAL SECURITY NUMBER OF EACH PERSON WHO HAS INDIVIDUALLY QUALIFIED FOR SAID WEST VIRGINIA LICENSE BY HAVING TAKEN AND PASSED THE NORMALLY REQUIRED QUALIFYING EXAMINATION ADMINISTERED BY THE WEST VIRGINIA BOARD, TOGETHER WITH THE DATE EACH SUCH PERSON PASSED SAID EXAMINATION:

<u>NAME</u>	<u>SOCIAL SECURITY NUMBER</u>	<u>DATE QUALIFIED BY EXAMINATION</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

WAS THIS LICENSE ISSUED PURSUANT TO ANY AGREEMENT BETWEEN THE WEST VIRGINIA BOARD AND ANY OTHER STATE?

YES _____ NO _____

IS SAID WEST VIRGINIA LICENSEE UNDER INVESTIGATION BY THE WEST VIRGINIA BOARD FOR CONTRACTORS FOR ANY IMPROPER CONDUCT OR ACTIVITY AS A LICENSEE? YES _____ NO _____ IF **YES**, PLEASE STATE PARTICULARS ON OTHER SIDE OF THIS FORM.

SIGNATURE OF BOARD OFFICIAL TITLE DATE

THE INFORMATION REQUESTED ABOVE IS STRICTLY OF A CONFIDENTIAL NATURE AND BECOMES THE PROPERTY OF THE NORTH CAROLINA STATE BOARD OF EXAMINERS OF ELECTRICAL CONTRACTORS TO BE USED SOLELY IN DETERMINING THE ELIGIBILITY OF THE APPLICANT FOR A NORTH CAROLINA ELECTRICAL CONTRACTING LICENSE PURSUANT TO THE NORTH CAROLINA-WEST VIRGINIA RECIPROCAL LICENSING AGREEMENT.

STATEMENT OF BONDING ABILITY

The license applicant named below is required to furnish this statement of bonding ability with application to the North Carolina **STATE BOARD OF EXAMINERS OF ELECTRICAL CONTRACTORS** for a license to engage or offer to engage in the business of electrical contracting in the State of North Carolina. This form should be completed by applicant's insurance agent or bonding company official.

DATE: _____

1. IDENTIFICATION OF LICENSE APPLICANT: EXACT NAME IN WHICH NORTH CAROLINA ELECTRICAL CONTRACTING LICENSE IS TO BE ISSUED (**MUST BE EXACT NAME IN WHICH FIRM WILL BE CONDUCTING BUSINESS OF ELECTRICAL CONTRACTING IN NORTH CAROLINA**):

MAILING ADDRESS: STREET/P.O. BOX _____

CITY _____ STATE _____ ZIP _____

2. PLEASE LIST BY AMOUNT ONLY THE THREE LARGEST JOBS FOR WHICH YOUR COMPANY HAS BONDED THIS APPLICANT:

(a) _____ (b) _____ (c) _____

3. IS YOUR BONDING RELATIONSHIP WITH THIS APPLICANT SATISFACTORY AT THE PRESENT TIME: YES NO

IF **NO**, PLEASE EXPLAIN: _____

4. WHAT TYPE FINANCIAL STATEMENT DOES YOUR COMPANY REQUIRE FROM THIS APPLICANT?

(a) _____ INDEPENDENT ACCOUNTANT'S CERTIFIED STATEMENT
(b) _____ INDEPENDENT ACCOUNTANT'S UNAUDITED STATEMENT
(c) _____ STATEMENT PREPARED BY ACCOUNTANT

5. THE APPLICANT FOR AN **UNLIMITED** LICENSE IS REQUIRED TO PROVIDE SATISFACTORY VERIFICATION OF ITS/HIS ABILITY TO FURNISH **PERFORMANCE BONDS** FOR ELECTRICAL CONTRACTING PROJECTS HAVING A VALUE **IN EXCESS OF \$130,000.00**. SUBJECT TO YOUR NORMALLY EXPECTED INDIVIDUAL JOB UNDERWRITING PROCEDURES AND YOUR RIGHT NOT TO EXCEED THIS APPLICANT'S LINE OF BONDING CREDIT, DOES YOUR COMPANY FEEL THAT THIS APPLICANT WOULD BE ELIGIBLE ON THIS DATE FOR A BOND **IN EXCESS OF \$130,000.00**? (NOTE: THIS IS STRICTLY A BONDING ABILITY STATEMENT AS OF THE DATE SHOWN ABOVE AND IN NO WAY COMMITS YOUR COMPANY TO THE ISSUANCE OF A BOND OF ANY TYPE TO THIS APPLICANT.) YES NO

6. IS YOUR COMPANY DULY LICENSED TO TRANSACT BUSINESS IN THE STATE OF NORTH CAROLINA AND IN GOOD STANDING WITH THE NORTH CAROLINA DEPARTMENT OF INSURANCE? YES NO

THIS STATEMENT MUST BE SIGNED UNDER THE NAME OF THE BONDING COMPANY AND MUST BE SIGNED BY EITHER A COMPANY REPRESENTATIVE OR BY A DULY LICENSED AGENT OF THE COMPANY, AND THE COMPANY REPRESENTATIVE OR THE AGENT MUST **ATTACH POWER OF ATTORNEY** AUTHORIZING HIM/HER TO SIGN FOR THE BONDING COMPANY, **DATED THE SAME DATE AS SHOWN AT THE TOP OF THIS STATEMENT OF BONDING ABILITY**.

NAME OF BONDING COMPANY: _____

BY: _____ (SEAL)
Bonding Company Official

BOND AGENT/ATTORNEY IN FACT: _____

BONDING COMPANY ADDRESS WHERE COMPANY OFFICIAL IS LOCATED: _____

NAME OF INSURANCE AGENCY: _____

ADDRESS: _____

CHARACTER/SUPERVISE AND DIRECT FORM

TO: APPLICANT FOR NORTH CAROLINA ELECTRICAL CONTRACTING LICENSE
PURSUANT TO THE BOARD'S RESOLUTION ESTABLISHING WAIVER OF
EXAMINATION FOR ELIGIBLE WEST VIRGINIA LICENSEES

Please have this form completed by the employer, an employer representative or any other responsible person who has knowledge of the qualified agent's good character and ability, and return it with your license application.

NOTE: The qualified agent is not permitted to complete to his own form.

This is to certify that I have known _____ for approximately _____ years and that in my opinion he is of good character. I am knowledgeable of his electrical experience and in my opinion he does have the ability to satisfactorily **supervise and direct** all electrical wiring or electrical installation work done by an electrical contracting business in the **UNLIMITED** classification.

This _____ day of _____, _____.

SIGNED BY: _____

TITLE: _____

NAME OF FIRM: _____

ADDRESS: _____

TELEPHONE #: _____ / _____ - _____

CHARACTER/SUPERVISE AND DIRECT FORM

TO: APPLICANT FOR NORTH CAROLINA ELECTRICAL CONTRACTING LICENSE
PURSUANT TO THE BOARD'S RESOLUTION ESTABLISHING WAIVER OF
EXAMINATION FOR ELIGIBLE WEST VIRGINIA LICENSEES

Please have this form completed by the employer, an employer representative or any other responsible person who has knowledge of the qualified agent's good character and ability, and return it with your license application.

NOTE: The qualified agent is not permitted to complete to his own form.

This is to certify that I have known _____ for approximately _____ years and that in my opinion he is of good character. I am knowledgeable of his electrical experience and in my opinion he does have the ability to satisfactorily **supervise and direct** all electrical wiring or electrical installation work done by an electrical contracting business in the **UNLIMITED** classification.

This _____ day of _____, _____.

SIGNED BY: _____

TITLE: _____

NAME OF FIRM: _____

ADDRESS: _____

TELEPHONE #: _____ / _____ - _____

AFFIDAVIT

I, _____, state on oath and affirm that:
(Qualified Agent)

1. I am the qualified agent of _____.
(Name of Firm)

The firm is currently a licensed electrical contractor under the laws of _____.
(State)

The firm has been a licensed electrical contractor for _____.
(Number of Years)

2. The firm is seeking to be licensed as an electrical contractor in the State of North Carolina under its reciprocal agreement with West Virginia. I certify that I meet all requirements of the reciprocal agreement.

3. Although I am not required to pass a Business and Law Examination before becoming licensed in North Carolina, I recognize that I am not exempt from the laws of the State. By executing this affidavit, I and the firm agree to comply with all laws and regulations of the State of North Carolina and its agencies.

State of _____

County of _____

Sworn before me this _____ day of _____, _____

Notary Public

Signature of Affidavit

Commission expires _____