



## STATE BOARD OF EXAMINERS OF ELECTRICAL CONTRACTORS

# COMPLAINT REPORT FORM

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### Memorandum

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*To: PERSONS REGISTERING A COMPLAINT*

*From: STATE BOARD OF EXAMINERS OF ELECTRICAL CONTRACTORS*

Enclosed is a complaint report form for your use in registering your complaint. Please provide all of the requested information and attach any other documents or information you feel are relevant to this matter.

Please mail this information to the Board's office at the address shown on the complaint report form. Upon receipt of your complaint, you will receive notification of the Board's staff representative to whom this case has been assigned and he will be your contact person regarding this matter.

Your assistance is very much appreciated and we assure you that your complaint will receive prompt attention.

Enclosure

# COMPLAINT REPORT FORM

To: STATE BOARD OF EXAMINERS OF ELECTRICAL CONTRACTORS  
3101 INDUSTRIAL DRIVE, SUITE 206, RALEIGH, NC 27609

PHONE: (919) 733-9042

FAX: (800) 691-8399

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YOUR NAME \_\_\_\_\_  
(PLEASE PRINT OR TYPE)

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_ COUNTY \_\_\_\_\_

PHONE BUSINESS # ( ) \_\_\_\_\_ HOME # ( ) \_\_\_\_\_

CELL PHONE # ( ) \_\_\_\_\_ EMAIL \_\_\_\_\_

## **COMPLAINT REGISTERED AGAINST:**

NAME OF PERSON \_\_\_\_\_

NAME OF COMPANY \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_ COUNTY \_\_\_\_\_

PHONE BUSINESS # ( ) \_\_\_\_\_ HOME # ( ) \_\_\_\_\_

CELL PHONE # ( ) \_\_\_\_\_ EMAIL \_\_\_\_\_

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Please attach any relevant documents. **Complaints of Code violations must cite each specific Code reference.** Use the back of this form to give details of the complaint.

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*Details and Facts of Complaint*

The above statements are true to the best of my knowledge and belief.

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(Signature)

**DATE** \_\_\_\_\_