UPDATE CONTACT INFORMATION

Use this form to notify the Board of any change in address (physical or mailing), phone number(s) and email address. The Board should be notified of any changes of address or contact information within 30-days.

Submit Completed Forms To:
Mail: NCBEEC, 505 N. Greenfield Pkwy
     Suite 100, Garner, NC 27529
Email: office@ncbeec.org
Fax: (800) 691-8399

CONTACT NAME: ________________________________________  LICENSE #: ____________________
CONTACT EMAIL: __________________________________  CONTACT PHONE: ____________________
BUSINESS NAME: ______________________________________________________________________
MAILING ADDRESS: ____________________________________________________________________
          Street, City, State, Zip
PHYSICAL ADDRESS: ___________________________________________________________________
          Street, City, State, Zip
BUSINESS PHONE: ________________________________  FAX: ________________________________
OTHER PHONE: ____________________________  EMAIL: _____________________________________

--------------------------------------------------------- (Office Use Only) ---------------------------------------------------------

EFFECTIVE DATE:___________  BY:___________