



**NORTH CAROLINA STATE BOARD OF EXAMINERS OF ELECTRICAL CONTRACTORS**

505 N. Greenfield Pkwy, Suite 100, Garner, NC 27529  
Phone: (919) 733-9042 Fax: (800) 691-8399 Email: office@ncbeec.org Web: www.ncbeec.org

**RESPONDENT REGISTRATION FORM**  
Laws & Rules of Electrical Contracting Class

**\$25.00 Course Fee**

The Board conducts a 4-hour class concerning the laws and rules impacting electrical contractors. Classes will be held on the dates listed below. Respondents taking this course due to an enforcement case will NOT receive any continuing education credits for attending. **NOTE: All fees are non-refundable; should you fail to attend, you will not receive a refund for this class.**

A copy of your receipt will be emailed to you. Your receipt will serve as confirmation that you are registered for your selected class. **Please contact your assigned Field Investigator with any questions.** Please complete ALL fields below; INCOMPLETE FORMS WILL NOT BE ACCEPTED.

Form Submittal

Mail: NCBEEC, 505 N. Greenfield Pkwy,  
Suite 100, Garner, NC 27529

Email: Office@ncbeec.org

Fax: (800) 691-8399

**ENFORCEMENT CASE #:** \_\_\_\_\_ - \_\_\_\_\_

**REGISTRANT NAME:** \_\_\_\_\_ **LAST 4 SSN#:** \_\_\_\_\_  
(Full Name) (REQUIRED)

**ELECTRICAL LICENSE#:** \_\_\_\_\_ **COMPANY:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_  
(Street Address, City, State, Zip)

**EMAIL:** \_\_\_\_\_ **PHONE:** \_\_\_\_\_

**AVAILABLE CLASSES**

Select the class you are registering for:

- July 12, 2023**  
8:00 am - 12:00 pm **Mecklenbrg County Code Enforcement** - Pine/Frazier Conference Center  
2145 Suttle Avenue, Charlotte, NC 28202 (4th floor)
- September 12, 2023**  
8:00 am - 12:00 pm **Southwestern Community College** - Jackson Campus (Sylva Campus) -  
Burrell Building, Room 102 - 447 College Drive, Sylva, NC 28779
- November 15, 2023**  
8:00 am - 12:00 pm **Fayetteville PWC Operations Complex** - Main Meeting Room  
955 Old Wilmington Road, Fayetteville, NC 28302

**PAYMENT INFORMATION**

Method of Payment: \_\_\_\_\_ CHECK \_\_\_\_\_ MONEY ORDER \_\_\_\_\_ CREDIT CARD

Please make checks payable to: NCBEEC

CARD #: \_\_\_\_\_ EXP. DATE: \_\_\_\_\_ SECURITY CODE: \_\_\_\_\_

NAME ON CARD: \_\_\_\_\_

BILLING ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

*NOTE: Pursuant to Rule .0107 of Title 21, Chapter 18B, of the North Carolina Administrative Code... a check to the Board that is subsequently returned because of insufficient funds or no account at a bank will be charged a processing fee of \$25.00.*

**PLEASE ALLOW 7 – 10 BUSINESS DAYS FOR PROCESSING**  
A COPY OF YOUR RECEIPT WILL BE EMAILED TO YOU AS CONFIRMATION OF YOUR REGISTRATION

(BOARD USE ONLY)

BY \_\_\_\_\_ DATE \_\_\_\_\_ FEE \$ \_\_\_\_\_ BATCH \_\_\_\_\_