



NC STATE BOARD OF EXAMINERS OF ELECTRICAL CONTRACTORS  
505 N. Greenfield Pkwy., Ste. 100, Raleigh NC 27529

**RESPONDENT REGISTRATION FORM**  
Laws & Rules of Electrical Contracting Class

**\$25.00 Course Fee**

The Board conducts a 4-hour class concerning the laws and rules impacting electrical contractors. Classes will be held on the dates listed below. Respondents taking this course due to an enforcement case will NOT receive any continuing education credits for attending. **NOTE: All fees are non-refundable; should you fail to attend, you will not receive a refund for this class.**

A copy of your receipt will be emailed to you. Your receipt will serve as confirmation that you are registered for your selected class. **Please contact your assigned Field Investigator with any questions.** Please complete ALL fields below; INCOMPLETE FORMS WILL NOT BE ACCEPTED.

Form Submittal:

Mail: NCBEEC, 505 N. Greenfield Pkwy., Ste. 100  
Garner, NC 27529

Email: [Office@ncbeec.org](mailto:Office@ncbeec.org)

Fax: (800) 691-8399

**ENFORCEMENT CASE #:** \_\_\_\_\_ - \_\_\_\_\_

**REGISTRANT NAME:** \_\_\_\_\_ **LAST 4 SSN#:** \_\_\_\_\_  
(Full Name) (REQUIRED)

**ELECTRICAL LICENSE#:** \_\_\_\_\_ **COMPANY:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_  
(Street Address, City, State, Zip)

**EMAIL:** \_\_\_\_\_ **PHONE:** \_\_\_\_\_

**AVAILABLE CLASSES**

Select the class you are registering for:

**May 9, 2024**  
8:00 am - 12:00 pm

**Catawba Valley Community College - Main Campus**  
Cuyler A. Dunbar Building - Room: CAD 444  
2550 US Hwy 70 SE, Hickory, NC 28602

**July 10, 2024**  
8:00 am - 12:00 pm

**Mecklenburg County Code Enforcement**  
Conference Center  
2145 Suttle Avenue  
Charlotte, NC 28208

**PAYMENT INFORMATION**

Method of Payment: \_\_\_\_\_ CHECK \_\_\_\_\_ MONEY ORDER \_\_\_\_\_ CREDIT CARD

Please make checks payable to: NCBEEC

CARD #: \_\_\_\_\_ EXP. DATE: \_\_\_\_\_ SECURITY CODE: \_\_\_\_\_

NAME ON CARD: \_\_\_\_\_

BILLING ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

*NOTE: Pursuant to Rule .0107 of Title 21, Chapter 18B, of the North Carolina Administrative Code... a check to the Board that is subsequently returned because of insufficient funds or no account at a bank will be charged a processing fee of \$25.00.*

**PLEASE ALLOW 7 – 10 BUSINESS DAYS FOR PROCESSING**  
A COPY OF YOUR RECEIPT WILL BE EMAILED TO YOU AS CONFIRMATION OF YOUR REGISTRATION

(BOARD USE ONLY)

BY \_\_\_\_\_ DATE \_\_\_\_\_ FEE \$ \_\_\_\_\_ BATCH \_\_\_\_\_